

CAPE MAY BD OF ED-00900710 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Certification and Benefit Issuance	Certification and Benefit Issuance (Off-Site Assessment Tool) (100H)	CAPE MAY BD OF ED-00900710	112	03/15/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:20 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:48 AM				
	<p>The MEL has been updated to include how eligibility was determined using form #128.</p> <p>Going forward Form #128 will be used for the MEL.</p> <p>Implemented 2/22/24</p>				
	Flagged by Lorena Paredes 02/15/2024 04:32 PM				
	<p>The benefit issuance system must identify how eligibility was determined (e.g., through an application, direct certification and/or migrant/homeless/runaway/foster with a letter, etc.) The State Agency Master Eligibility List (#128) is recommended because it includes all required information.</p> <p>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Certification and Benefit Issuance	Certification and Benefit Issuance (On-Site Assessment Tool) (124H)	CAPE MAY BD OF ED-00900710	126	03/15/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:23 PM CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:40 AM The flagged applications have been corrected. Details regarding the corrections are noted with individual error reports. More time and care will be taken when making a determination of the applications and we will have a second person do a confirmation review to be sure the initial determination is correct. Implemented 2/26/24				
	Flagged by Lorena Paredes 02/15/2024 03:29 PM Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1). The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments.				
Verification	Verification (On-Site Assessment Tool) (207H)	CAPE MAY BD OF ED-00900710	214	03/15/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/28/2024 10:32 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 01:11 PM				
	Going forward, If a verified application results in a reduction of benefits, we will provide written notice 10 CALENDAR days in advance to verified household(s) before the reduction of benefits is to be applied.				
	This corrective action plan was implemented on 2/26/2024.				
	Corrective Action Plan: Rejected by Lorena Paredes 02/27/2024 12:30 PM				
	Please indicate the date this corrective action plan is/will be implemented.				
	Corrective Action Plan: Submitted by Marianne Linnington 02/23/2024 10:21 AM				
	Going forward, If a verified application results in a reduction, we will be sure to give 10 operating days to verified household(s) in advance of the reduction of benefits to be applied.				
	Flagged by Lorena Paredes 02/15/2024 03:29 PM				
	10 operating days were given to verified household application for the reduction of benefits. Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change.				
	Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Meal Counting and Claiming	Meal Counting and Claiming (On-Site Assessment Tool) (314H)	CAPE MAY BD OF ED-00900710	314	03/15/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	<p>Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:26 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:44 AM</p> <p>Our application packet for West Cape May Elementary has been corrected as a 'Grab and Go' breakfast site.</p> <p>If the same process for student breakfast meal service is used for the next school year we will again select the 'Grab and Go' option when completing the site details in our application packet.</p> <p>Implemented 2/26/24</p>				
Civil Rights	Civil Rights (On-Site Assessment Tool) (809H)	CAPE MAY BD OF ED-00900710	810	03/15/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:28 PM CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:47 AM Any existing out of date forms will be discarded and only the new form, #424, will be used to notify households of eligibility status. Implemented 2/20/24				
	Flagged by Lorena Paredes 02/15/2024 04:16 PM The unrevised version of Letter to Notify Household of Eligibility Status form 70 with old non-discrimination statement was used to inform households of status. It is recommended to use the updated Letter to Notify Household of Eligibility Status for Public/Charter Schools form #424 with reference to NJEIE and the current USDA Non-Discrimination statement. The current USDA non-discrimination statement must be included on all program materials/documents distributed to households or posted on the SFA's website. The current statement is at the following link: https://www.nj.gov/agriculture/applic/forms/ .				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Professional Standards	Professional Standards (On-Site Assessment Tool)	CAPE MAY BD OF ED-00900710	1216	03/15/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:27 PM CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:47 AM Food service staff will be required to complete additional training relative to Child Nutrition Programs. These additional courses will be assigned by 3/1/2024 and completed by 3/31/24. When staff trainings for next year are being assigned I will request that Food Service Staff be assigned the appropriate CNP trainings in addition to any others required by the district. Implemented 2/26/24				
	Flagged by Lorena Paredes 02/15/2024 04:13 PM See Team Work tab in SOARS. Trainings for child nutrition staff must be relative to Child Nutrition Programs. Trainings can be obtained in a variety of formats including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are available in SNEARS under the Trainings tab and at: https://theicn.org/ . Explain in detail, how the annual training requirements will be met and the measures taken to ensure this finding will not reoccur in the future. Indicate the date of implementation.				
Offer vs Serve - Day of Review	Offer vs Serve - Day of Review (On-Site Assessment Tool - Site) (500H)	West Cape May City Elem-157127	501	03/15/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:27 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:46 AM				
	Food service staff will review the offer v. serve trainings in SNEARS before the end of the month.				
	Each year the offer v. serve training will be part of the required training for the food service staff to complete within the first week of school.				
	Implemented 2/26/24				
	Flagged by Lorena Paredes 02/15/2024 04:00 PM				
	Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	West Cape May City Elem-157127	1406	03/15/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Lorena Paredes 02/27/2024 12:26 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Marianne Linnington 02/27/2024 10:46 AM				
	The food safety inspection placard is now displayed in the serving area, visible to the public.				
	Going forward the food safety inspection report will always be displayed in the public area.				
	Implemented 2/14/24				
	Flagged by Lorena Paredes 02/15/2024 04:00 PM				
	Food safety inspection was posted in the kitchen. A copy of the food safety inspection must be posted in a visibly public location.				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged